

## CHANGE CONTROL ACTIVITIES SCHEDULE

**As Of -- WEEK ENDING 07/19/2002**

| No. | Item  | Start Date  | Details  | Status   | U | Date Ended |
|-----|---|---|--|--|---|------------|
| 01  | PeopleSoft - HR<br><br>Ref: Kari Alverson                   | Each Friday<br>on PR Check<br>Issue day                       | <b>ACTIVITY:</b> Update HRSBOX, HRQA,<br>and HRTEST databases throughout the<br>day.<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> These databases will be<br>unavailable during the updates.  | Ongoing.   |   | N/A        |
| 02  | PeopleSoft - HR<br><br>Ref: Kari Alverson                   | Monday to<br>Wednesday of<br>each Payroll<br>week             | <b>ACTIVITY:</b> Bring down HRPROD<br>Application Server from <b>10am Monday</b><br>until <b>8am Wednesday</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> The server will be unavailable<br>during this period of the <u>Payroll week</u> . | Ongoing.   |   | N/A        |
| 03  | PeopleSoft - HR<br><br>Ref: Kari Alverson                   | Friday,<br>07/26/2002   | <b>ACTIVITY:</b> Apply patches to the HR<br>Production areas from <b>7am</b> until <b>9am</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> The server will be unavailable<br>during this period.  | Waiting for<br>scheduled<br>Start Date.  |   |            |
| 04  | PeopleSoft - FS<br><br>Ref: Cheri Detweiler                 | Each Friday<br>between 1st &<br>2nd PR<br>Check Issue<br>days | <b>ACTIVITY:</b> Update FSSBOX, FSQA, and<br>FSTEST databases from FSPROD data<br>throughout the day.<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> These databases will be<br>unavailable during the updates on those<br>days.                  | Ongoing.   |   | N/A        |
| 05  | PeopleSoft - FS<br><br>Ref: Cheri Detweiler                 | To Be<br>Determined   | <b>ACTIVITY:</b> Apply patches to the FS<br>Production areas from <b>7am</b> until <b>9am</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> The server will be unavailable<br>during this period.  | Waiting for<br>decision.   |   | N/A        |
| 06  | Computer<br>Systems<br><br>Ref: Rich Anderson               | Each Sunday<br>between 3am<br>and 9am                         | <b>ACTIVITY:</b> Perform maintenance and<br>upgrades on network systems.<br>.....<br><b>LOCATION:</b> ISD Computer Room.<br>.....<br><b>IMPACT:</b> All City network systems will<br>be unavailable during this period.  | Ongoing.   |   | N/A        |
| 83  | Oracle Patch --<br><b>Hafnium</b><br><br>Ref: Kari Alverson | To Be<br>Announced  | <b>ACTIVITY:</b> Apply patch to Oracle<br>database on server <b>Hafnium</b> .<br>.....<br><b>LOCATION:</b> N/A<br>.....<br><b>IMPACT:</b> This database will unavailable<br>during the patch update.   | Waiting for<br>B u d g e t<br>document to<br>be loaded to<br>PeopleSoft<br>Financials. |   |            |

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|-----|---|--------------------------|--|-----------------------------------|---|------------|
| 97  | Server Helium<br><br>Ref: Gary Unruh      | Wednesday,<br>07/10/2002 | <b>ACTIVITY:</b> Remove the street names from old dictionary <b>lm150ap.dbf</b> .<br>.....<br><b>LOCATION:</b> Helium server.<br>.....<br><b>IMPACT:</b> With the front counter upgrade completed, all current applications using the old database will encounter problems.  | Completed.                        | U | 07/11/2002 |
| 98  | Server Helium<br><br>Ref: Gary Unruh      | Wednesday,<br>07/31/2002 | <b>ACTIVITY:</b> Remove the old dictionary <b>lm150ap.dbf</b> , along with <b>apndat.dbf</b> , <b>adrgis.dbf</b> , and <b>parcel.dbf</b> files.<br>.....<br><b>LOCATION:</b> Helium server.<br>.....<br><b>IMPACT:</b> All current applications using the old databases, including old versions of front counter, will stop functioning. | Waiting for scheduled Start Date. |   |            |
| 07  | Web TimeSheets<br><br>Ref: Brett Rawlings | To Be Announced          | <b>ACTIVITY:</b> Install, Implementation, and training of new time tracking software for ISD staff.<br>.....<br><b>LOCATION:</b> Radon Server<br>.....<br><b>IMPACT:</b> None anticipated.   | Waiting for purchase approval     |   |            |

